

SAMPLE EMPLOYMENT CONTRACT

1. Name of the Employee:.....
2. Profession & Position:.....
3. Passport No:.....
4. Nationality: Nepalese
5. Individual Visa No..... (Copy Attached)
6. Visa Issue Date:.....
7. Benefits/terms & conditions:

- | | | | |
|-------|--------------------------------------|---|-----------------------------|
| I. | Contract Period | : | 2 years |
| II. | Probation Period | : | months |
| III. | Food | : | Provided by company / cash |
| IV. | Accommodation | : | Provided by company / cash |
| V. | Air Tickets (Joining and Return) | : | Provided by company |
| VI. | Visa, Medical Test, Emirates ID Cost | : | Provided by company |
| VII. | Working hours and days | : | 8 hours/day and 6 days/week |
| VIII. | Annual leave | : | 30 days |
| IX. | Medical and Insurance | : | Provided by company |
| X. | Workmen's Compensation Insurance | : | Provided by company |
| XI. | Local Transportation Facility | : | Provided by company |
| XII. | Service/Agency/Broker Fee | : | Provided by company |
| XIII. | Right to retain employee's Passport | : | Employee |

Other terms and conditions will be as per prevailing laws.

Accepting parties

Second Party (Employee)

First Party (Company)

Signature:.....

Name:.....

Date:.....

Address in Nepal and Contact No:.....

.....

company
seal

Signature:.....

Name:.....

Position:

Name of Company :.....

Date:.....