

SAMPLE EMPLOYMENT CONTRACT

1. Name of the Employee:.....
2. Profession & Position:.....
3. Passport No:.....
4. Nationality: Nepalese
5. Individual Visa No..... (Copy Attached)
6. Visa Issue Date:.....
7. Benefits/terms & conditions:

I.	Contract Period	:	2 years
II.	Probation Period	: months
III.	Food	:	Provided by company / cash
IV.	Accommodation	:	Provided by company / cash
V.	Air Tickets (Joining and Return)	:	Provided by company
VI.	Visa, Medical Test, Emirates ID Cost	:	Provided by company
VII.	Working hours and days	:	8 hours/day and 6 days/week
VIII.	Annual leave	:	30 days
IX.	Medical and Insurance	:	Provided by company
X.	Workmen's Compensation Insurance	:	Provided by company
XI.	Local Transportation Facility	:	Provided by company
XII.	Service/Agency/Broker Fee	:	Provided by company
XIII.	Right to retain employee's Passport	:	Employee

Other terms and conditions will be as per prevailing laws.

Accepting parties

Second Party (Employee)

First Party (Company)

Signature:.....

Name:.....

Date:.....

Address in Nepal and Contact No:.....

.....

company
seal

Signature:.....

Name:.....

Position:

Name of Company :

Date:.....